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| **Why** | Infected food handlers can contaminate food production areas, food storage areas, food serving areas, food and other people. |
| **Who** | * All employees that could potentially contaminate food production areas, food storage areas, food serving areas, and food. * Employees that have contact with workers that work in food production areas, food storage areas, food serving areas, and food. * Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **When** | * When employees are hired and throughout tenure. * Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Where** | Throughout the food establishment.   * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **How** | * + Certified Food Protection Manager (CFPM) /Person in Charge (PIC) must complete the “Applicant and Food Reporting Interview” with all new employees. |
| * + Employee must sign the “Food Employee Reporting Agreement”. |
| * + Employees must report any flu-like symptoms, diarrhea, jaundice, lesions and / or vomiting or to the CFPM/PIC, and be excluded from food preparation. |
| * + Employees diagnosed with *Hepatitis A, Salmonella typhi, Shigella*, or *shiga toxin* producing *E. coli* must report it to the CFPM/PIC, and be excluded from food preparation. |
| * + Food handlers with discharge form the ears, nose or eyes must not handle food. |
| * Medical release to return to work for one of these illnesses |
| * Other |
| **Records** | * Applicant and Food Reporting Interview Form |
| * Food Employee Reporting Agreement |
| * Record of Staff Absences Due to Illness |
| **Correction** | * Exclude ill workers |
| * Other |
| **PIC Verification** | * Monitor workers for signs of illness |
| * Other |